

GA-ASI Supplier Pre-Shipment Checklist

1. Is a Full/Partial FAI required?
 - a. What was the last revision delivered?
2. Does the part number and revision on paperwork match the PO?
3. Have the applicable quality clauses been reviewed?
4. Is traceability delineated on the C of C and Certs?
5. Are all material certs present (if required)?
6. Are all special process certs present (if required)?
7. Is a repair / rework report required?
8. Is the quantity correct?
9. Is the PO and Line Item correct on the C of C?
10. Is a test report / PTP required per drawing or q-clause?
11. If the shipment involves an approved Supplier Disposition Request (SDR), does the documentation meet the marking requirements?
 - a. Does the C of C Include the SDR QN number?

NOTE: This checklist was developed as a tool to help suppliers ensure they are meeting the documentation requirements of GA-ASI. If the supplier chooses to use the checklist, **a copy should not be shipped with the order.**